

Executive / Officer, Enterprise Risk Management

JTC Summit / Jurong Island (near Jurong East MRT Station)

Responsibilities:

- Perform middle office functions such as trade validation and daily position reporting.
- Ensure inputs (eg. trade details, market data) in the risk reports are captured correctly.
- Monitor PacificLight market and credit exposures daily.
- Alert management of any significant risk or breach of risk limits.
- Prepare daily and monthly reports in accurate and timely manner
- Support and initiate improvements on existing reporting process and accuracy. Provide support in related projects and testing where necessary.
- Conduct credit assessment on prospective and existing customers and counterparties
- Assist to prepare Board/Management reports and presentations.
- Work with line management to identify and ensure potential risk exposure are reported timely in the risk register and monitor the implementation progress of identified mitigating action.
- Work with internal auditor to monitor compliance to established policies and procedures. Overall, to ensure that the risk parameters are adhered to.
- Assist to conduct BCP exercises annually and follow up on actions.
- Assist to conduct workshops, trainings, campaigns to foster a risk-awareness culture
- Support the DPO in personal data protection matters.

Requirements:

- Diploma or Degree in Business Administration/ Finance / Accounting/ Risk Management or its equivalent
- Good Microsoft Excel skills (Pivot, Formula, VBA)
- Meticulous, with a keen eye for details
- Strong analytical and problem-solving skills
- Strong communications, presentation skills and interpersonal skills.
- Positive attitude to always seek improvement on existing processes.
- Highly motivated and focused individual who is a team player and outcome orientated
- Able to work independently



Others:

- 5-day work week.
- Willingness to travel to Corporate/Site Office whenever required

Interested applicants, please forward your detailed resume including your last drawn salary, expected salary and date of availability to:

HR.SG@pacificlight.com.sg

Please indicate the position that you are applying on the subject.

(All applications will be treated in strictest confidence. We regret that only shortlisted candidates will be notified)

By submitting your personal data and/or resume to PacificLight (“us”) or to HR.SG@pacificlight.com.sg, you shall be deemed to have given consent to us collecting, using, and disclosing your personal data for the purpose of assessing your job application. Information collected may also be disclosed to PacificLight Group of Companies (“PacificLight”) which includes PacificLight Power Pte. Ltd and PacificLight Energy Pte. Ltd. for this purpose. Please read our privacy policy [here](#).

