Assistant Engineer, Planning (Projects & Controls)

Jurong Island

Responsibilities:

- Assist in developing and maintaining detailed project schedules using project planning tools (e.g., Primavera P6, MS Project).
- Support the preparation of project work programs, milestone tracking, and progress monitoring.
- Update and maintain project schedules to reflect actual progress and anticipated changes.
- Assist in cost tracking and control by monitoring expenditures against budget and highlighting deviations.
- Support the preparation of cost and schedule reports, dashboards, and charts for internal and external stakeholders.
- Assist in identifying and analysing schedule and cost variances and recommending corrective actions.
- Assist in monitoring key performance indicators (KPIs) and provide timely updates to the Senior Manager, Planning (Projects and Control)
- Work closely with finance and procurement teams to ensure cost efficiency and effective resource utilization.
- Assist to monitor the progress of the construction work and implement corrective actions to mitigate delays, budget overruns, and other issues affecting the construction project ensuring activities are on schedule and identify any deviations from the project plan.
- Support the identification of potential risks and contribute to the development of mitigation strategies to resolve construction-related issues to minimize disruptions to

the project timeline and budget, safety issues, and regulatory compliance, with relevant stakeholders to resolve solutions.

- Collaborate with project team to ensure smooth project execution.
- Regularly report on the status of the project, providing progress updates to Senior Manager, Planning (Projects and Control).
- Assist in maintaining proper documentation and reporting of any changes to the scope of work, cost, or timelines.
- Ensure that construction activities meet all regulatory, quality, and safety standards.
- Coordinate with procurement teams to ensure that materials, equipment, and resources are available as per the project schedule.
- Track resource allocation to ensure efficient utilization of labour and materials

Requirements:

- Diploma or Bachelor's degree in Engineering (Mechanical/Electrical) from an accredited college or university
- Project Management Certification from an accredited society.
- Minimum of 4 – 6 years of relevant experience for Diploma holder, or 2 - 3 years for Degree holder, preferably in project control of activities in large power projects.
- Some knowledge of Primavera –P6/ MS Project software. Should be able to understand and develop basic S – Curves with earn value systems.
- Be able to prepare Project Reports for various project stake holders.
- Some understanding of Power Plants preferably combined cycled plants. Has some "hands on" experience in a power plant project execution would be an advantage.
- Some knowledge and experience in monitoring the overall power project schedule activities at job site.

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Others:

- 5 days work week.
- Willingness to travel to Corporate/Site Office whenever required

Interested applicants, please forward your detailed resume including your last drawn salary, expected salary and date of availability to:

HR.SG@pacificlight.com.sg

Please indicate the position that you are applying on the subject.

(All applications will be treated in strictest confidence. We regret that only shortlisted candidates will be notified)

By submitting your personal data and/or resume to PacificLight ("us") or to HR.SG@pacificlight.com.sg, you shall be deemed to have given consent to us collecting, using, and disclosing your personal data for the purpose of assessing your job application. Information collected may also be disclosed to PacificLight Group of Companies ("PacificLight") which includes PacificLight Power Pte. Ltd and PacificLight Energy Pte. Ltd. for this purpose. Please read our privacy policy here.

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